

Tambahkan *Skill* Ini di CV Bahasa Inggris

Terbukti Lolos #KerjaLuarNegeri



Skill yang Wajib Ada di CV Bahasa Inggris

Posisi Admin

Hard Skills

- Microsoft Office (Excel, Word, PowerPoint)
- Data entry
- E-mail management (Outlook, Gmail)
- Inventory management
- CRM software (Salesforce, Zoho, HubSpot)

Soft Skills

- Attention to detail
- Time management
- Problem solving
- Communication
- Multitasking

Skill yang Wajib Ada di CV Bahasa Inggris

Posisi Barista

Hard Skills

- **Coffee brewing techniques**
- **Latte art**
- **Cash handling & POS systems**
- **Food & beverage safety (HACCP)**
- **Order taking & preparation**

Soft Skills

- **Customer service**
- **Adaptability**
- **Multitasking**
- **Attention to detail**
- **Positive attitude**

Skill yang Wajib Ada di CV Bahasa Inggris

Posisi *Driver*

Hard Skills

- GPS & navigation systems
- Vehicle maintenance & troubleshooting
- Road safety knowledge
- Loading & unloading techniques
- Route planning

Soft Skills

- Time management
- Problem-solving
- Customer service
- Patience
- Adaptability

Skill yang Wajib Ada di CV Bahasa Inggris

Posisi *Cleaning Service*

Hard Skills

- **Cleaning chemicals knowledge**
- **Waste disposal management**
- **Sanitization & disinfection**
- **Equipment handling (vacuum, steam cleaner)**
- **Laundry & housekeeping**

Soft Skills

- **Reliability**
- **Work ethic**
- **Attention to detail**
- **Teamwork**
- **Adaptability**

Skill yang Wajib Ada di CV Bahasa Inggris

Posisi *Software Engineer*

Hard Skills

- Programming languages (Python, Java, JavaScript, C++)
- Database management (SQL, MongoDB)
- Version control (Git, GitHub, GitLab)
- Cloud computing (AWS, Google Cloud)
- Debugging & testing (Unit Testing, Selenium)

Soft Skills

- Problem solving
- Analytical thinking
- Attention to detail
- Team collaboration
- Creativity

Skill yang Wajib Ada di CV Bahasa Inggris

Posisi Perawat

Hard Skills

- Patient care & monitoring
- First aid & emergency response
- Medical record management (EHR/EMR)
- Infection control & hygiene
- IV therapy

Soft Skills

- Empathy
- Communication skills
- Teamwork
- Stress management
- Attention to detail

Skill yang Wajib Ada di CV Bahasa Inggris

Posisi Resepsionis

Hard Skills

- Phone & e-mail handling
- Appointment scheduling
- POS & billing systems
- Data entry & record management
- Multilingual communication (if applicable)

Soft Skills

- Customer service
- Communication skills
- Multitasking
- Adaptability
- Professionalism